

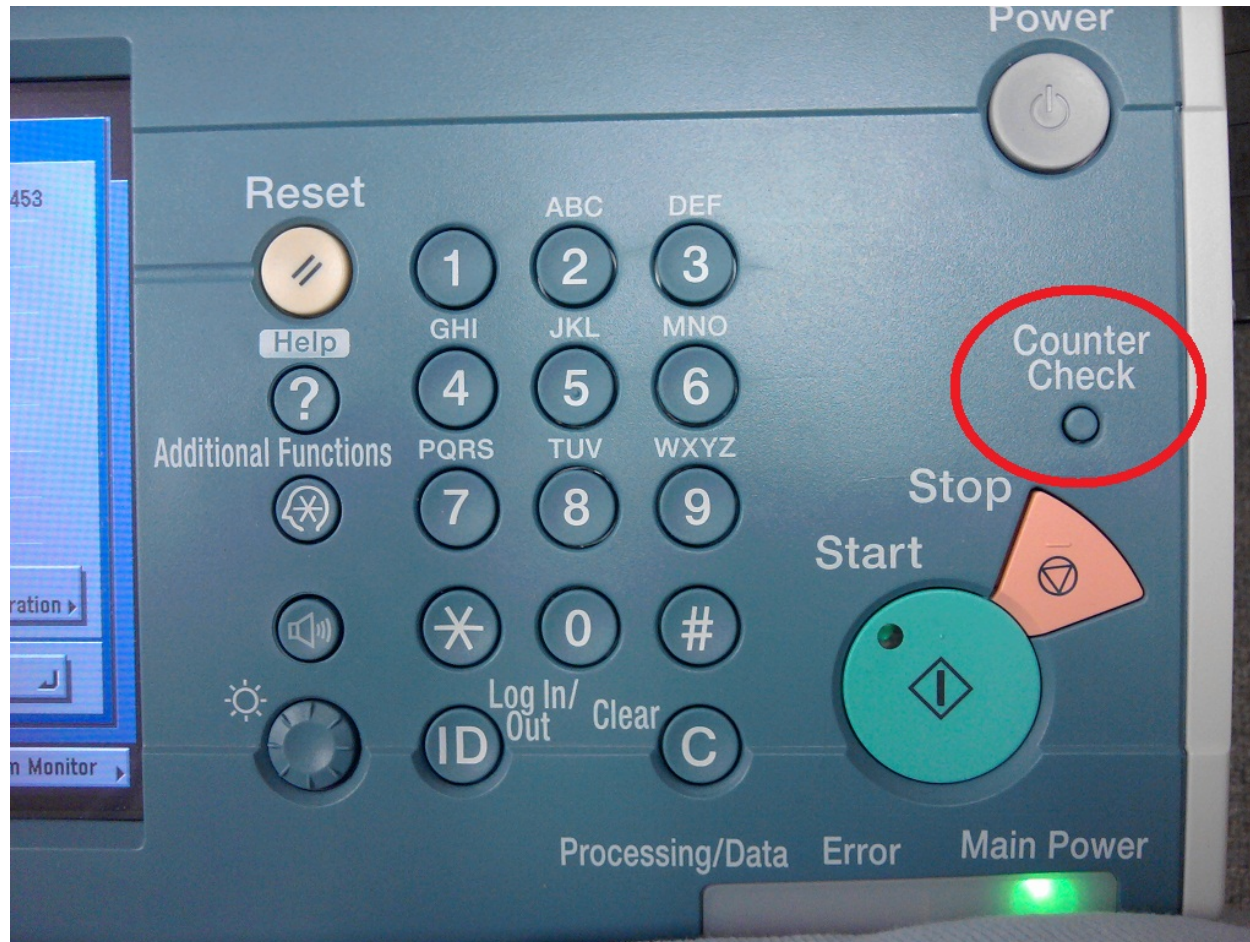
Copy Counts Instructions

How to enter the copy and scan counts for your new
Canon Océ copier

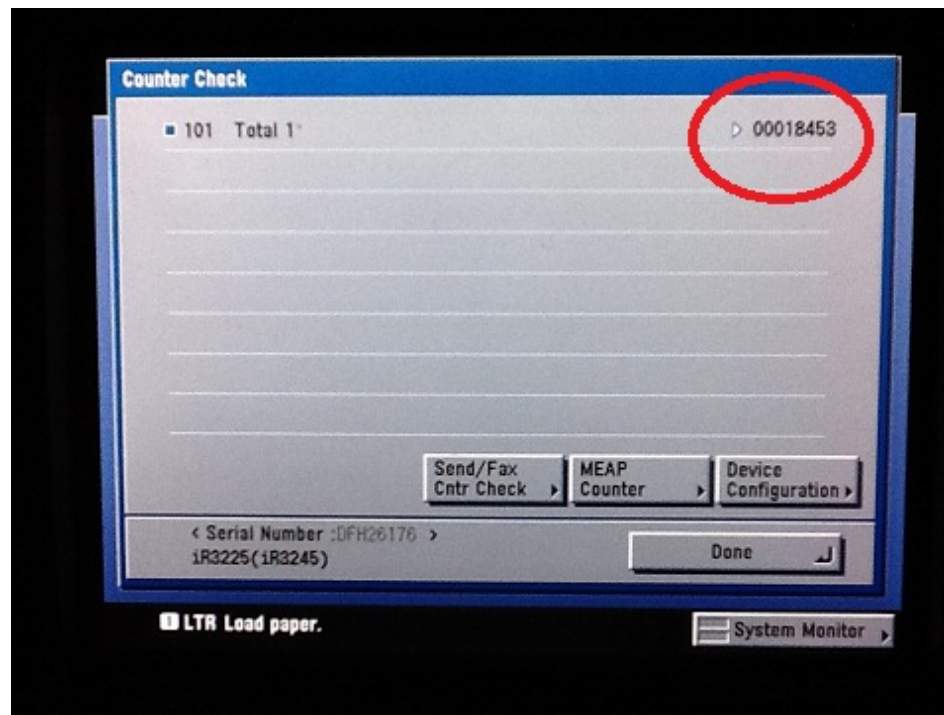
Step 1: Enter copier serial number
(on upper left of document feed tray)



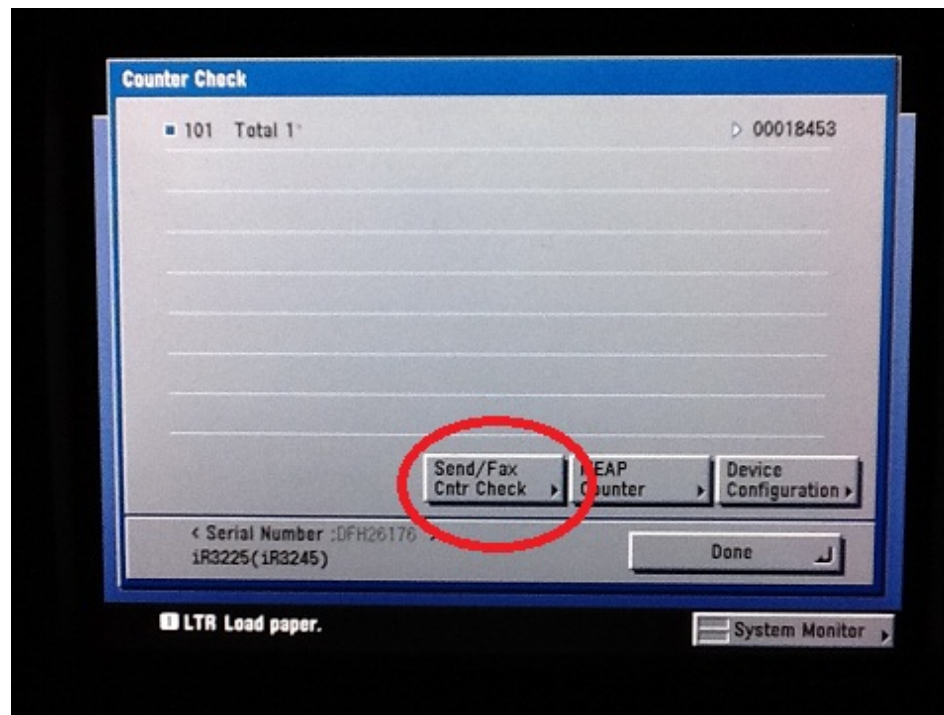
Step 2: Press “Counter Check” button on main panel.
This opens the Copy Count screen to the left



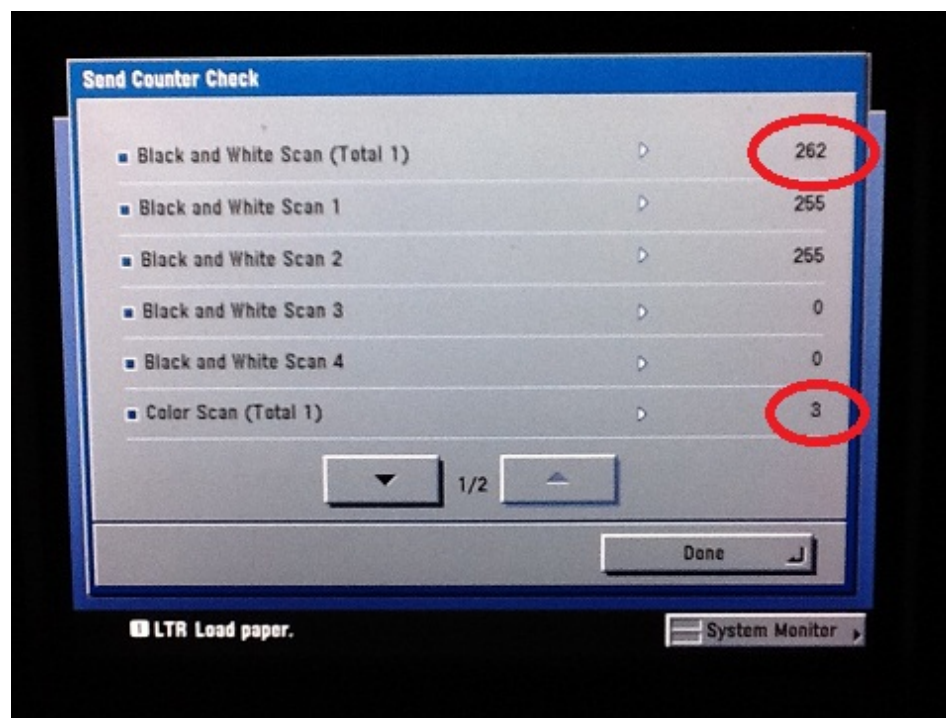
Step 3: Note the number on the upper left of the display screen.
This is your current copy count.



Step 4: Select the “Send/Fax Cntr Check” button.
This will open the Scan Count screen.



Step 5: To get your Scan Count, add the numbers shown on the lines labeled “Black and White Scan (Total 1)” and “Color Scan (Total 1).”



In this example, the B&W scans (262) and the Color scans (3) equal 265 total scans.