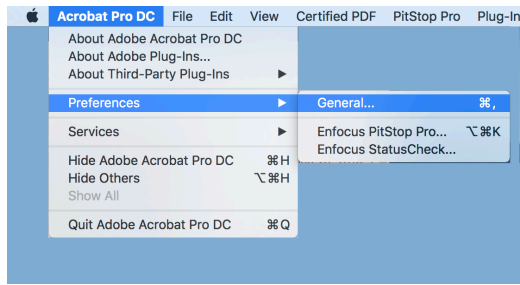
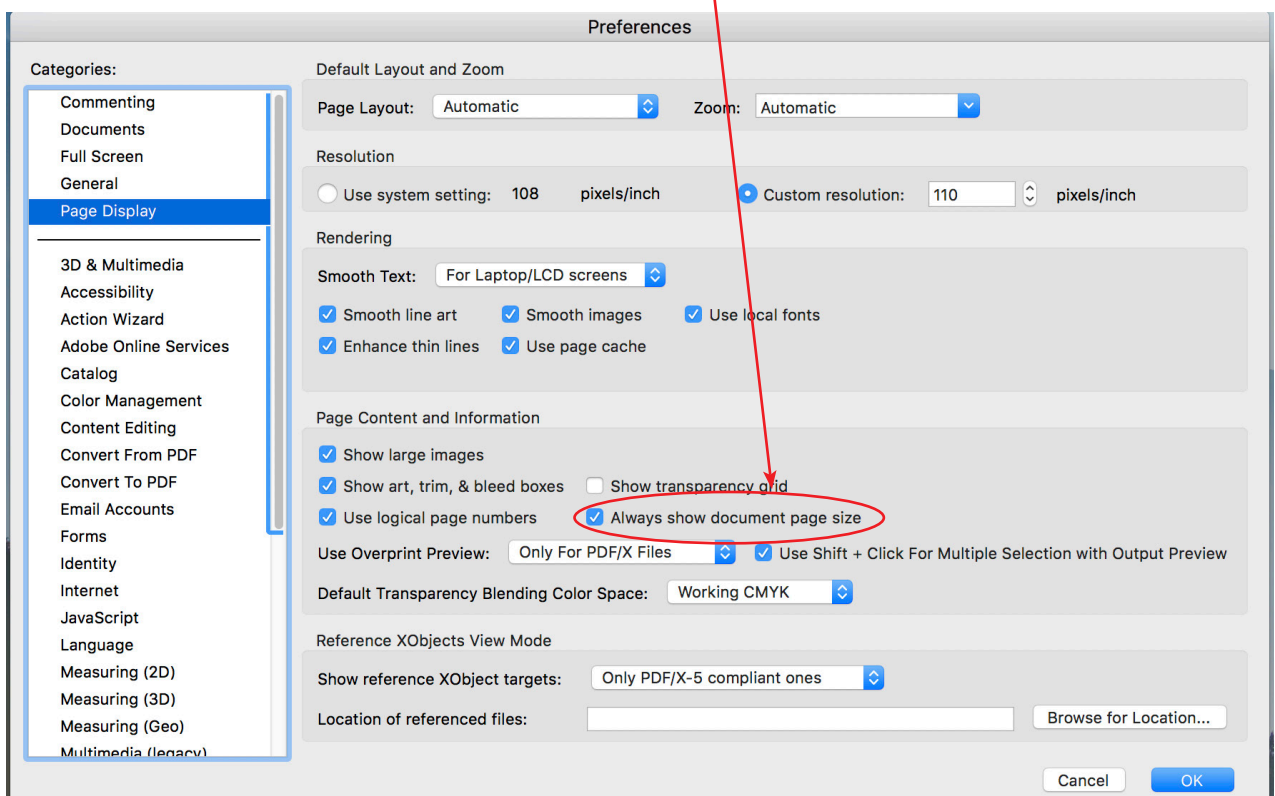


## To Show Document Size in Acrobat:

- Open Acrobat
- Under the Acrobat Header (top left corner), select “Preferences” and “General”



- Go to “Page Display” in “Categories”
- Under “Page Content and Information” toggle “Always show document page size”
  - ▶ Remember that document size will INCLUDE the bleed



## How to check for bleeds in PDF files

- First make sure “Always show document page size” is on (see previous page for how to turn it on)

This is the document size INCLUDING bleed.

8.75 x 11.25 in

Red line around document indicates cut line/bleed

- Documents with crop marks will have bigger document size and will include space for the crop marks

This is the document size INCLUDING bleed and space for crop marks

9.08 x 11.58 in